

2020 HISTORIAN END OF YEAR REPORTS

All 2020 history reports are in a google form. Here are some tips and the links for the reports will follow. States should have sent out all of the links to the Counties and Divisions. If you have any questions please contact either Past National President/Interim Historian Mary T.

Leathem mtleathem@aol.com or National Vice President Marilyn Madigan laohnationalvicepresident@gmail.com

1) Please make sure you look over the form and have all your information on hand **PRIOR** to completing the report. You cannot save it and come back to it.

DO NOT HIT SEND UNTIL YOUR HAVE DONE STEP #2.

2) **SAVE** a copy of your report **PRIOR** to submitting it. Use your print command (CTRL P) and select SAVE AS PDF and save to your device. From there you can print a copy. On a non-Mac computer you would do CTRL P and it will open your print dialog box. Either print or save as a pdf to your computer. **YOU WILL NEED TO EMAIL A COPY TO YOUR COUNTY/STATE HISTORIAN.** The County and State will only need to submit their report. When divisions hit "Submit" it will go directly to National. In the event you forgot, or cannot print your report, please contact Mary T. Leathem or Marilyn Madigan for a copy.

SAMPLE of 2020 Division Irish Historian Report

Sisters: Thank you for the work you do.

Please make sure you look this over and have all your information on hand **PRIOR** to completing the form. You cannot save it and come back to it.

SAVE a copy of your report **PRIOR** to submitting it. Use your print command (CTRL P) and select **SAVE AS PDF** and save to your device. From there you can print a copy.

Each Division should send a copy of what was submitted to their County by January 31, 2021. If you do not have a County Board then send it to your State Historian by January 31, 2021. If you have any questions please contact Past National President, Interim Historian, Mary T. Leathem mtleathem@aol.com, or National Vice President Marilyn Madigan. Thank you.

* Required

Email address *

youremailhere@gmail.com

Name of State *

Enter your State

Name of County *

Enter Your County

Date organized. *

Enter date your division was organized

Print dialog box settings:

- Print: 4 sheets of paper
- Destination: Samsung SCX-4623 Series (USB001) [Selected], Samsung SCX-4623 Series (USB001), WEF100-VAULT, Save as PDF, See more...
- Copies: 1
- Layout: Portrait
- Buttons: Print, Cancel

3) Please adhere to these due dates:

Divisions to County January 31, 2021

Divisions to State (if no County) January 31, 2021

County to State February 28, 2021

State to National March 31, 2021

If you did not receive the link from your State Historian, please use the correct one below.

Division Historian End of Year Report Form: <https://forms.gle/1hejMG7RrMH6mVoZ7>

County Historian End of Year Report Form <https://forms.gle/BBqEMtmKJ2gZYBo78>

State Historian End of Year Report Form <https://forms.gle/msL8xj6ZqzmE23Mf9>